

# Prince of Peace Lutheran Church Council Minutes

**February 4, 2017**

**Members Present:** Pastor Kerr, Ivan Kamprath, Dick Kamprath, Paul Marks, Trudy Hill , Lynne Zabawa, Laurie Sherman, Meagan Winkelman, Robin Opfermann, Jim Roderick, John Gerweck Sharon Aksamit, Jason Adler and Dave Lorenzo

**Members Absent:** Cindy Schumaker, Cheryl Stotz and Korrin Opferman

**Meeting Called to Order:** Meeting was called to order by Lynne Zabawa at 11:05.

**Minutes for January Meeting:** A motion was made to approve January minutes with a few changes by John Gerweck. Motion was second by Dave Lorenzo. Motion was carried.

## **IKC:**

- No report

## **Community Center**

- Next Roast Beef dinner will be February 24, 2017

## **WELCA**

- WELCA books are finished and are being distributed.
- WELCA is purchasing a new refrigerator for the Gathering Place. They are also purchasing a new food processor for the Community Center.
- WELCA will talk to Nancy from IKC to see if IKC can use the old refrigerator that was in the Gathering Place.

## **Deacons**

- Sharon Aksamit inquired about access to the outside shed. Kim Kibit has a key to the shed in the church office.

## **Trustee's Report**

- No new information on the furnace at this time.

- Items that need to be done this year include: Replacing the septic tank pumps which will cost about \$3,000 and the parsonage basement will need to be sealed and the cost will be about \$16000 to \$17000.

**Parish Ed:**

- No report at this time.
- Korrin Opferman and Meagan Winkelman are the new members of the Parish Ed Board
- Parish Ed Board Credit Card will be given to Meagan Winkleman. Meagan will get the card from Kim Cramer at their February 7<sup>th</sup> meeting.

**Youth:**

- A new committee has been formed to hire a new youth leader. They will meet in February to go over the Youth Director job description.

**Pastor:**

- (See Pastor Report)

**Treasurer:**

- (See Treasurer Report prepared by Paul Marks)
- Paul asked for clarification for the Seminary fund. Paul Marks will send a check to Michael Opfermann for reimbursement of his books.
- Paul Marks is working with LeAnn Cottrell to reconcile the financial books.
- John Gerweck made a motion to approve the Treasurer's Report. Jim Roderick seconded the motion and motion was carried.

**President**

- Lynne Zabawa thanked Paul Marks for taking over the Treasures position.
- Lynne talked about the new financial program for the Treasurer.
- Lynne encouraged council members to engage with other people in the church and try to get them more involved into church activities and events.
- Lynne talked about the Policy Handbook that everyone has received. She discussed the revision of "The use of the Facilities" (see attached)
- From now on, Council meetings will be held in the Gathering place every 2<sup>nd</sup> Tuesday of the month.
- Lynne encouraged council to read the constitution.

- Lynne asked everyone to turn in their receipts right away to Paul Marks for reimbursement.
- Lynne suggested that pieces of the constitution should be updated. Pastor informed council that any constitution changes need to go in front of the annual meeting at the synod.
- There will need to be annual upgrades to the financial modules that were purchased in December 2016. The church purchased 2 modules, one for payroll and one for accounting. The church received a free module called “the giving module.” There will be an annual upgrade and it will cost approximately \$110 per module, for a total of \$330.

### **Old Business**

- Lighting/ Furnace Updates: Jim Roderick got several quotes for the gym lights. Jim stated it will cost approximately \$5,000. John Gerweck made a motion to buy the lights for the gym. Dick Kamprath seconded the motion and the motion was carried. Jim Roderick is still working on getting energy saving lights changed throughout the church.
- Birthday Cards – Council voted to not send birthday cards out to congregational members this year
- Automatic Building Alarm: The Automatic Building Alarm will be set up this week. The church building will be armed at 11:00 pm every night.

### **New Business**

- Employee Pay Adjustment Forms: Pastor and Lynne will fill out the Employee Pay Adjustment forms. Paul Marks has already taken care of the employee raises.
- Council Lenten Dinner: Council will do the Lenten Dinner on March 22<sup>nd</sup>. Sign-up sheet for food will be at the next council meeting.
- Blood Mobile Request: Ness family will be taking care of the Blood Mobile.
- Road Cleanup Dates: Clean up dates will be April 21-23, July 21-23, and September 30-October 2.
- Council Installation: Council Installation for the new council members will be this Sunday in church.

**Motion to Adjourn:** Dick Kamprath made a motion to adjourn and Paul Marks second. Motion was carried.

**Council meeting ended with the Lord’s Prayer.**

**Respectfully Submitted by:** Robin Opfermann